



## HSCDA CLASS POLICIES & DISCLOSURES

Thank you for choosing the High Schools Cheer & Dance Association as your spirit provider and trainer. Below are a few terms that must be recognized before being fully admitted to the class. Please take the time to read each session and initial by each disclosure for full admittance.

### **Class attire**

Each participant must adhere to the class attire policy. Failure to do so will result in suspension from class up to 1 session after the 2<sup>nd</sup> warning which is parental conference. After 3 strikes the student will be dropped from the class without a refund. Here is what is acceptable for class attire.

**Tops**-T shirts, long sleeve shirts, tank tops (athletic gear) HSCDA shirt can be purchased on the first week.

**Bottoms**- Shorts, sweats, joggers, biker shorts, skorts, **No Jeans, cargo pants or short, school class uniforms pants, leggings (athletic leggings are acceptable)**

**Footwear**-Tennis shoes (barefoot is optional for tumbling class only) **No crocs, sandals, or flats**

In addition to dress attire, participants hair must be worn up in a ponytail, half up half down or bun. **Forbidden attire includes, crop tops, halter tops, jeans, khaki, cargo pants and cargo shorts, boots, sandals, crocs, moccasins, flip flops (slides), any non-closed toe shoe is forbidden.**

Participant initial \_\_\_\_\_

### **Class Attendance**

Each participant should show up 5 minutes before their class time. Students who do not notify the instructor of absentee's can and will be dropped from the class. All excused absents



must be given in written notification. No verbal communication will constitute as excused. ALL written excuses can be in email, text message or in the form of a letter. If a student misses 3 classes consecutively and unexcused, they will be dropped from the class without a refund. Make up days are scheduled for Saturday. Please check the schedule for the appropriate times and listings. Only schedule make ups with your instructor at your designated location. Excused absences include

- Sick or illness
- Medical emergency
- Family emergency (provided \written detail IMMEDIATE FAMILY ONLY!)
- Required school function (For assignments or cheer/dance sport ONLY)
- Unprecedented death
- Doctors' restriction

Any and all other excuses are constituted as non-excused and will receive a demerit to the attendance policy. Please contact instructors 48-72 hours in advance if a student will not be in attendance for the upcoming class. This does not constitute as an excused absence.

Participant Initial \_\_\_\_\_

Parent/Guardian Initial \_\_\_\_\_

## **Payments & Refunds**

All class tuitions payments are FINAL once payment has been submitted. Refunds are refurbished upon request and approval of the owner of the HSCDA. Participants may not ask for a refund after the 2<sup>nd</sup> class has been completed. Request for refund after first class will result in a 50% deduction from the initial charge NO EXCEPTIONS! If classes are to be termed by the parent or guardian, a termination form or email must fill out for drop of the class(s) can be acknowledged. In the event an emergency has occurred before the current class sessions began, please submit written proof to furnish a request for a refund. Refunds that are approved are submitted and sent within 72 hours.



Participant Initial \_\_\_\_\_

Parent/Guardian Initial \_\_\_\_\_

## **Code of Conduct**

Under the decree and NRS statues 193.330, 195.030, 200.380 & 200.400 any and all participants will adhere to the code of conduct and Nevada Revised Statues of public general behavior. Any crimes committed during the precedent of classes will result in superior action or police enforcement. The following behaviors are not accepted and are considered for immediate dismissal.

- Arson
- Fighting
- Assault
- Battery
- Vandalism
- Assault with a weapon

Should a participant exercise any of the listed criminal activities on premises, their removal and ban will go into effected within the termination of the current session and law enforcements will be notified. Offenses that can cause suspension or termination are listed below

- Theft (petty theft)
- Harassment (to employees or others)
- Bullying
- Nepotism
- Sexual Harassment
- 5 demerits of any violation
- Parental removal
- HSCDA property damage
- Defamation

Please take the time to read up on all of the listed offenses and become familiar with the practices that will not be tolerated at any HSCDA class or function.



Participant initial \_\_\_\_\_

Parent/Guardian initial \_\_\_\_\_

## **Videography & Advertisement**

All participants are subjected to photos and videos for HSCDA commercial & advertisement. Parents who wish to have their child opted out of being photographed or filmed should provide a written statement to indicate they do not wish for their child to be photographed or filmed. Please also indicate in this disclosure that your child will or will not be photographed or filmed for advertisement and photography purposes.

I \_\_\_\_\_ the parent or guardian of \_\_\_\_\_ do wish to have my child participant in any and all photography or videos for the HSCDA.

I \_\_\_\_\_ the parent or guardian of \_\_\_\_\_ do **NOT** wish to have my child participant in all photography or videos for the HSCDA.

Participant initial \_\_\_\_\_

Parent/Guardian initial \_\_\_\_\_



## Final Disclosure

Please read and acknowledge by full name and date of the disclosure and attestation down below. Thank you for choosing The High Schools Cheer & Dance Association.

### Attestation

#### **Participants Attestation**

I \_\_\_\_\_ will abide by all rules and regulations during class with the HSCDA. I \_\_\_\_\_ recognize any and all consequences listed above and hereby will uphold the code of conduct to the best of my ability. I \_\_\_\_\_ will not contest my dismissal should the HSCDA finds me creditable for any and all offenses brought against me.

#### **Parent/Guardian Attestation**

I \_\_\_\_\_ the parent or guardian of \_\_\_\_\_ will abide by all rules and regulations during class with the HSCDA and will review this information with my child to ensure the full understanding of the code of conduct terms. I \_\_\_\_\_ will not contest my child's dismissal should the HSCDA finds me creditable for any and all offenses brought against me. I \_\_\_\_\_ the parent of \_\_\_\_\_ also understand that my actions can result in my child's removal with no refund due to my actions or my child's actions.

Participant X \_\_\_\_\_

Date \_\_\_\_\_

Parents/Guardian X \_\_\_\_\_

Date \_\_\_\_\_

Witness X \_\_\_\_\_

Date \_\_\_\_\_